

17 sites

SITES WITH A HIGH LEVEL OF SECURITY

Depending on specific constraints, the sites are protected against fire (rules R4 and R7 of the APSAD), natural risks and break-ins (permanent access controls, rounds, volumetric alarms, infra-red barriers) and are linked to a camera surveillance centre 24h/7.



SAINT-QUENTIN
Chemin du Val Serain
02380 Coucy-le-Château-Auffrique

VICHY
Domaine de Beaupuy
03150 Varennes-sur-Allier

TOURNON
110, route de Nîmes
07300 Tournon

MARSEILLE
23, traverse Santi
13015 Marseille

VITROLLES
49, boulevard de l'Europe
13127 Vitrolles

CHARTRES
Route d'Illiers
28120 Bailleau-le-Pin
et
19, rue Longreau
28700 Le Gué de Longroi

TOULOUSE
15, rue Mirabeau
09300 Lavelanet

GARONOR
BP 405 Bât. 1
93617 Aulnay-sous-Bois cedex
Tél. : 01 48 67 23 69
Fax : 01 48 67 94 28

CHÂTEAUXROUX
89 bis rue Pasteur
36120 Ardentes

NANTES
La Riquelandière
44310 Saint-Philbert-de-Grandlieu

HOUDELAINCOURT
18, rue de Bonnet
55130 Houdelaincourt

METZ
1, place Carl Flasche
57630 Vic-sur-Seille

COMPIÈGNE
93, impasse des Acacias
60190 Estrées-Saint-Denis

CREIL
7, rue des Usines
60100 Creil

LYON
131, rue de Créqui
69006 Lyon

AVALLON
65, rue du Maréchal Leclerc
89390 Nuits-sur-Armançon



Headquarters
10, rue des Pyramides 75001 PARIS
Tél. : 01 42 61 52 34 - Fax : 01 42 61 42 97 - E-mail : info@sga.fr - Site : www.generale-archives.com

© SGA 2007. S.A. au capital de 1 500 000 €. RCS Paris 738 207 646



Since 1973 the oldest family business of archive storage



Société Générale d'Archives is certified ISO 9001 : 2000 for all its sites and activities





*If today we are the oldest family business on the archive storage market,
it is most likely because we are able to propose and implement forward looking solutions for our customers.*



Thomas Huzar,
General Manager

HISTORY

1973

Foundation of the company in Garonor



1985

SGA creates ARCHILISTE®
the first document management computer
program to appear on the market

1986-2001

Storage capacity increases from 4.000
to 84.000 m² (acquisition of the Creil,
Saint-Quentin, Avallon sites, etc.)

2002

ISO 9001 : 2000 certification

2004

Creation of the Customer Space
on the Internet

2005

Start of operations of the Nantes
and Chateauroux sites

2006

Establishment in the East of France in Metz

2007

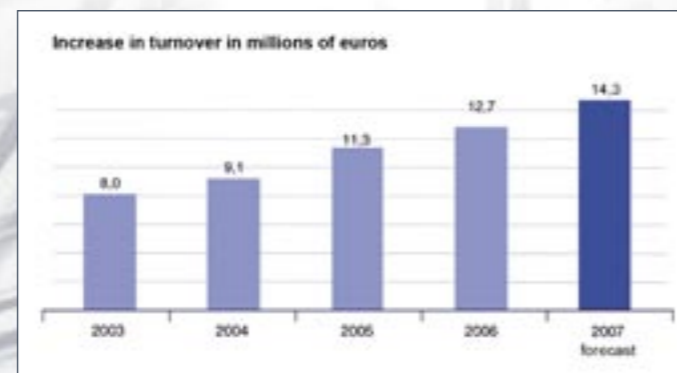
Opening of our 16th storage site
near Chartres

Construction and management
of a National Archive Center
on behalf of the Areva group

Filing of the "Archives-en-ligne" patent

2007 *in a few figures*

14.3 million euros turnover
obtained from internal growth alone

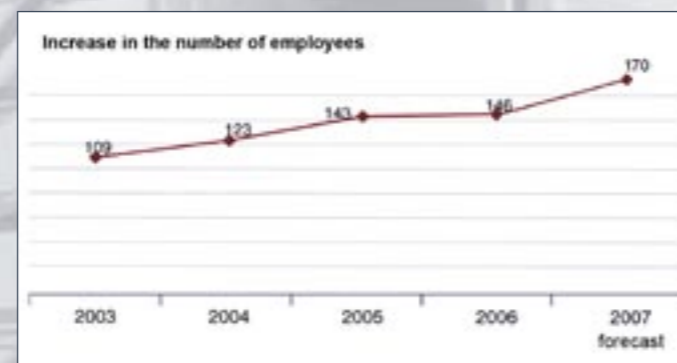


More than **2 700 customers** rely on us
including 15 companies quoted in the CAC 40
stock market index

17 establishments in France,
regular extension of the national coverage

135.000 m² of warehousing

170 employees



**Our growth is driven
by the quality of our service
combined with tailor-made services**

1 - OUR BUSINESS

Preserving the memory of your company

Thanks to its full service offer, SGA **organizes, stores and manages** the archives of Public and Private Enterprises.

- > Storage in special purpose sites
- > **Significant reduction in your costs** (gain in time, gain in space, refocusing on your core business)
- > Accessibility of your archives and optimization of retrieval
(extranet, software, digital scanning on request of documents of all formats)
- > **Advice on archiving**, prior audits, management charts and filing plans
- > Assistance with destruction management

We also take care of guiding your internal archive management projects and follow them through from beginning to end.

2 - OUR SPECIFIC CHARACTERISTICS

The commitment of a strong and sustainable partnership

- > An **independent** enterprise, a **wholly family owned business**, which owns its storage sites (apart from Prologis)
- > Absolute discretion and confidence, guaranteed by recruitments with indefinite term contracts of all the personnel (bound by a professional secrecy obligation) and the use of unmarked vehicles
- > **No subcontracting of the upstream services** of our business (transport, delivery, messaging, etc.), unless otherwise instructed
- > Each team of archivists has its own vehicle : integration of document production on a daily basis
- > Random and coded placing of the containers in the storage sites
- > **Express delivery** of your retrieval requests (in one or two hours, depending on the geographic location)
- > Access to particularly efficient **computerized management tools**

3 - ARCHIVES-EN-LIGNE

*A patent which revolutionizes the relationship between you
and your archive storage enterprise*

A computer tool developed in web mode :
all the information is immediately shared by SGA



- > Create the « **identity card** » of your storage units
- > Make sure of **constant traceability**, from the office to the final place of storage.
Visualize all the stored archives wherever they may be
(office, temporary room, final center...outsourced or not)
- > See an instant photograph of all your archives, **from the creation
of the documents** (automatic creation of the reference label) to their destruction
- > Opt for automatic intermediate payments, giving a **saving of 30 to 40%**
of your annual archive storage budget